



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref.: HiTech / CoE / Examination Committee / 2022 – 23 / 01

15.07.2022

CIRCULAR

The twentieth meeting of Examination Committee members will be conducted on 20.07.2022 by 10.30 AM at the board room. All the Examination Committee members are requested to attend the meeting without fail.

Agenda:

- To discuss about the academic schedule for higher semester.
- Any other matters.

Convener & Member Secretary

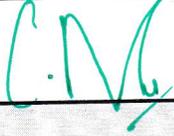
Chairman

Copy to:

1. All Members of Examination Committee.
2. File.

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Examination Committee / HiTech

Name of the Member	Designation	Signature
The Chairman		
Dr C Natarajan	Principal	
The Convener & Member Secretary		
Dr V Suresh Babu	Controller of Examinations	
Members		
Dr S R Rajabalayanan	Head of the Department/ Mech	
Dr S Jeyabharathi	Professor & HoD/S&H	
Dr M Chitra	Professor / CSE	
Prof S Sivasubramanian	Deputy Controller of Examinations	
Prof A Udhayakumar	Assistant Controller of Examinations	
External Member		
Dr Saravana Sundaram	Professor & HoD Hindusthan College of Engineering & Technology	



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC)
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE MEETING

Ref.: HiTech / CoE / Examination Committee / 2022 - 23 / 02

ATTENDANCE

Date : 20.07.2022

Time : 10.30 AM

Venue : Board Room, HiTech

Name of the Member	Designation	Signature
The Chairman		
Dr C Natarajan	Principal	
The Convener & Member Secretary		
Dr V Suresh Babu	Controller of Examinations	
Members		
Dr S R Rajabalayanan	Head of the Department/ Mech	
Dr S Jeyabharathi	Professor & HoD/S&H	
Dr M Chitra	Professor / CSE	
Prof S Sivasubramanian	Deputy Controller of Examinations	
Prof A Udhayakumar	Assistant Controller of Examinations	
External Member		
Dr Saravana Sundaram	Professor & HoD Hindusthan College of Engineering & Technology	



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution
(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC)
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Date: 20.07.2022

MINUTES OF THE EXAMINATION COMMITTEE MEETING

No.: HiTech / CoE / Examination Committee / 2022 – 23 / 03

Time : 10.30 AM.

The following points were discussed in the meeting.

General points discussed and approved by the Examination Committee

Agenda 1: To discuss about the academic schedule for higher semester.

The committee discussed about the academic schedule to be followed for higher semester in the odd semester of the Academic year 2022 – 2023. It is decided to have the tentative schedule as mentioned below.

Particulars	UG V & VII Semesters	UG/PG III Semesters
Reopening	25.07.2022 for VII Semester & 01.08.2022 for V Semester	16.08.2022
Continuous Internal Assessment I	01.09.2022 to 03.09.2022	26.09.2022 to 01.10.2022
Continuous Internal Assessment II	13.10.2022 to 15.10.2022	14.11.2022 to 19.11.2022
Continuous Internal Assessment III	09.11.2022 to 11.11.2022	-
End semester Practical Exam Slot	16.11.2022 to 19.11.2022	21.11.2022 to 23.11.2022
Last working day	29.11.2022	29.11.2022
End semester Examination for UG starts on	01.12.2022	01.12.2022

The meeting came to end at 11.30 AM.

Convener & Member Secretary

Chairman

20.7.22



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref.: HiTech / CoE / Examination Committee / 2022 – 23 / 04

28.11.2022

CIRCULAR

The twenty first meeting of Examination Committee members will be conducted on 30.11.2022 by 10.00 AM at the board room. All the Examination Committee members are requested to attend the meeting without fail.

Agenda:

- To discuss about the academic schedule for First semester.
- Malpractice Enquiry
- Result Passing Board Meeting
- Academic Schedule for even semester
- Any other matters.


Convener & Member Secretary


Chairman

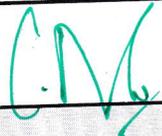
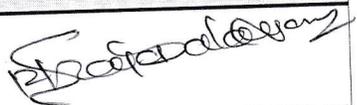
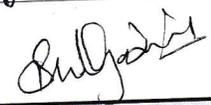
Copy to:

1. All Members of Examination Committee.
2. File.

28.11.22

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Examination Committee / HiTech

Name of the Member	Designation	Signature
The Chairman		
Dr C Natarajan	Principal	
The Convener & Member Secretary		
Dr V Suresh Babu	Controller of Examinations	
Members		
Dr S R Rajabalayanan	Head of the Department/ Mech	
Dr S Jeyabharathi	Professor & HoD/S&H	
Dr M Chitra	Professor / CSE	
Prof S Sivasubramanian	Deputy Controller of Examinations	
Prof A Udhayakumar	Assistant Controller of Examinations	
External Member		
Dr Saravana Sundaram	Professor & HoD Hindusthan College of Engineering & Technology	



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC)
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE MEETING

Ref.: HiTech / CoE / Examination Committee / 2022 – 23 / 05

ATTENDANCE

Date : 30.11.2022

Time : 10.00 AM

Venue : Board Room, HiTech

Name of the Member	Designation	Signature
The Chairman		
Dr C Natarajan	Principal	
The Convener & Member Secretary		
Dr V Suresh Babu	Controller of Examinations	
Members		
Dr S R Rajabalayanan	Head of the Department/ Mech	
Dr S Jeyabharathi	Professor & HoD/S&H	
Dr M Chitra	Professor / CSE	
Prof S Sivasubramanian	Deputy Controller of Examinations	
Prof A Udhayakumar	Assistant Controller of Examinations	
External Member		
Dr Saravana Sundaram	Professor & HoD Hindusthan College of Engineering & Technology	



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC)
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Date: 30.11.2022

MINUTES OF THE EXAMINATION COMMITTEE MEETING

No.: HiTech / CoE / Examination Committee / 2022 – 23 / 06

Time : 10.00 AM.

The following points were discussed in the meeting.

General points discussed and approved by the Examination Committee

Agenda 1: To discuss about the academic schedule for higher semester.

The committee discussed about the academic schedule to be followed for first semester in the odd semester of the Academic year 2022 – 2023. It is decided to have the tentative schedule as mentioned below.

Particulars	UG/PG I Semesters
Reopening	02.11.2022
Continuous Internal Assessment I	06.01.2023 to 12.01.2023
Continuous Internal Assessment II	20.02.2023 to 25.02.2023
End semester Practical Exam Slot	27.02.2023 to 04.03.2023
Last working day	06.03.2023
End semester Examination for UG starts on	08.03.2023

Agenda 2: Malpractice Enquiry.

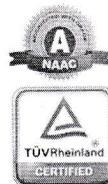
It is decided to have an enquiry committee to conduct detailed enquiry about the involvement of students in malpractice during the Nov/Dec 2022 examinations conducted for higher semesters. The committee decided to have enquiry team headed by Dr.S.Jeyabharathi, Professor & Head, Science & Humanities, along with two members namely Prof R.T.Subhalakshmi Associate Professor/CSE and Dr.K.M.Arunraja, Associate Professor, MECH on 04.01.2023.



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC)
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



Agenda 3: Result Passing Board Meeting

The CoE informed that the university nominee of the result passing board have agreed to attend the RPB meeting on 10.01.2023 to pass the results of higher semester students who have written their end semester examinations in the session NOV/DEC 2022. And the committee authorizes the CoE to prepare the results as per the norms laid down by the Anna University.

Agenda 4: To discuss about the academic schedule for even semester.

The committee discussed about the academic schedule to be followed for higher semester in the Academic year 2022 – 2023 even semester. It is decided to have the tentative schedule as mentioned below.

Particulars	UG/PG IV Semesters	UG VI Semesters	UG VIII Semesters
Reopening	04.01.2023	04.01.2023	04.01.2023
Continuous Internal Assessment I	01.03.2023 to 07.03.2023	20.02.2023 to 22.02.2023	20.02.2023 to 22.02.2023
Continuous Internal Assessment II	29.04.2023 to 06.05.2023	29.03.2023 to 31.03.2023	29.03.2023 to 31.03.2023
Continuous Internal Assessment III	-	29.04.2023 to 06.05.2023	29.04.2023 to 06.05.2023
End semester Practical Exam Slot	08.05.2023 to 12.05.2023	08.05.2023 to 12.05.20	08.05.2023 to 12.05.2
Last working day	12.05.2023	12.05.2023	12.05.2023
End semester Examination for UG starts on	16.05.2023	16.05.2023	16.05.2023
Reopen for Next Semester	19.06.2023	19.06.2023	-

The meeting came to end at 11.30 AM.

Convener & Member Secretary

Chairman

30-11-22



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref.: HiTech / CoE / Examination Committee / 2022 – 23 / 07

14.03.2023

CIRCULAR

The twenty second meeting of Examination Committee members will be conducted on 17.03.2023 by 02.00 PM at the CoE office. All the Examination Committee members are requested to attend the meeting without fail.

Agenda:

- To discuss about the academic schedule for Second semester.
- Malpractice Enquiry
- Semester fee collection
- End Semester Timetable for Higher Semester.
- Any other matters.

Convener & Member Secretary

Chairman

Copy to:

1. All Members of Examination Committee.
2. File.



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Examination Committee / HiTech

Name of the Member	Designation	Signature
The Chairman		
Dr C Natarajan	Principal	
The Convener & Member Secretary		
Dr V Suresh Babu	Controller of Examinations	
Members		
Dr S R Rajabalayanan	Head of the Department/ Mech	
Dr S Jeyabharathi	Professor & HoD/S&H	
Dr M Chitra	Professor / CSE	
Prof S Sivasubramanian	Deputy Controller of Examinations	
Prof A Udhayakumar	Assistant Controller of Examinations	
External Member		
Dr Saravana Sundaram	Professor & HoD Hindusthan College of Engineering & Technology	



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE MEETING

Ref.: HiTech / CoE / Examination Committee / 2022 – 23 / 08

ATTENDANCE

Date : 17.03.2023

Time : 02.00 PM

Venue : CoE Office, HiTech

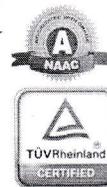
Name of the Member	Designation	Signature
The Chairman		
Dr C Natarajan	Principal	
The Convener & Member Secretary		
Dr V Suresh Babu	Controller of Examinations	
Members		
Dr S R Rajabalayanan	Head of the Department/ Mech	
Dr S Jeyabharathi	Professor & HoD/S&H	
Dr M Chitra	Professor / CSE	
Prof S Sivasubramanian	Deputy Controller of Examinations	
Prof A Udhayakumar	Assistant Controller of Examinations	
External Member		
Dr Saravana Sundaram	Professor & HoD Hindusthan College of Engineering & Technology	



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC)
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Date: 17.03.2023

MINUTES OF THE EXAMINATION COMMITTEE MEETING

No.: HiTech / CoE / Examination Committee / 2022 – 23 / 09

Time : 02.00 PM.

The following points were discussed in the meeting.

General points discussed and approved by the Examination Committee

Agenda 1: To discuss about the academic schedule for second semester.

The committee discussed about the academic schedule to be followed for first semester in the even semester of the Academic year 2022 – 2023. It is decided to have the tentative schedule as mentioned below.

Particulars	UG/PGII Semesters
Reopening	27.03.2023
Continuous Internal Assessment I	09.05.2023 to 17.05.2023
Continuous Internal Assessment II	06.07.2023 to 15.07.2023
End semester Practical Exam Slot	18.07.2023 to 22.07.2023
Last working day	22.07.2023
End semester Examination for UG starts on	24.07.2023
Reopen for Next Semester	07.08.2023

Agenda 2: Malpractice Enquiry.

It is decided to have an enquiry committee to conduct detailed enquiry about the involvement of students in malpractice during the Nov/Dec 2022 examinations conducted for second semesters. The committee decided to have enquiry team headed by Dr.A.Jameerbasha, Professor & Head, CSE, along with two senior members from the institute on 21.03.2023.

Agenda 3: Semester fee collection

The committee decided to issue the preview form to all the students and after verification the collection of examination fees can be done online. The defaulters won't be allowed to take up the end semester examination and also will not be permitted to move towards next semester.



HINDUSTHAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited with "A" Grade by NAAC)
Valley Campus, Pollachi Main Road, Coimbatore 641 032.



Agenda 4: End Semester Timetable for Higher Semester.

The committee verified the end semester timetable prepared by the office of Controller of Examinations and the same was approved. The committee recommended to forward the time table Anna university for the allotment of University representative.

The meeting came to end at 04.00 PM.

Convener & Member Secretary

Chairman

12-03-2023